

OECD POLICY LEAD

JOB DETAILS	
LOCATION: Paris, France	CONTRACT TYPE: fixed term, 2 years, with possibility of extension
INTERNAL JOB GRADE: C1	DEPARTMENT and TEAM: ACE (Advocacy, Campaigns & Engagement), Brussels EU team
SALARY: National terms	HOURS (FTE): 36 (full-time)
<p>FLEXIBLE WORKING</p> <p><i>'We believe flexible working is key to building the Secretariat of the future, so we're open to talking through the type of flexible arrangements which might work for you. We think this role would work particularly well as a partially home-based.'</i></p>	
<p>COMMITMENT TO DIVERSITY AND INCLUSION</p> <p>We are committed to ensuring diversity and gender equality within our organization.</p>	
<p>DEPARTMENT PURPOSE: Achieving systemic change and impact using Oxfam's presence at every level from local, to regional, to global, aligned with the vision of the global strategic framework: influencing and engaging audiences around the world –through action and by generating financial support -to fight inequality to end poverty and injustice.</p> <p>TEAM PURPOSE: This post will be part of the Oxfam International EU Advocacy team which is mostly based in Brussels, Belgium. The team focuses on the European Union institutions, primarily the European Commission, Council and Parliament, advocating for sustainable, inclusive, and accountable programming and policies, as well as the Organisation for Economic Co-operation and Development (OECD). The team also acts as a service hub for the Oxfam Confederation, supporting country offices and partners to engage with the EU in Brussels, the OECD in Paris and in countries (EU Delegations), as well as coordinating efforts amongst European affiliates regarding European & aid policies.</p> <p>JOB PURPOSE: This post is the target manager for the OECD and leads the policy and advocacy on aid and development finance targeting the OECD's Development Assistance Committee (DAC). The post also provides key support to (Southern) country-level influencing on aid and development finance. The post focuses specifically on the quantity and quality of Official Development Assistance (ODA) and the link with issues that Oxfam campaigns on, including inequality, tax, private sector, migration and climate.</p>	
ROLE REPORTS TO	Head of EU Advocacy Office, OI
ROLES REPORTING TO THIS POST	n/a
BUDGET RESPONSIBILITY	€30k per year
<p>KEY RESPONSIBILITIES (Technical, Leadership, People and Resource management)</p> <p>The key responsibilities of the post holder are:</p> <ul style="list-style-type: none"> overseeing the quality and the consistency of the advocacy towards the OECD (DAC); 	

- co-creating and monitoring Oxfam’s positions regarding aid and development finance and bring these to the OECD (DAC), and leading on advocacy around meetings of the DAC, in particular on:
 - in-donor costs, migration & displacement, debt relief, climate, peace & security expenditures, ODA eligibility for Covid-19 expenditure.
- monitoring and analysing OECD output, and share relevant trends and information with key stakeholders within Oxfam;
- playing a leading role within the Oxfam Confederation, and particularly the inequality campaign, on developing policy & advocacy materials on how aid can help lower- and middle-income countries to fight poverty and inequality;
- developing and maintaining relations with key allies, such as Eurodad, AidWatch and others;
- building the design and implementation of a programmatic work stream of country-level influencing on aid and development finance, with an inequality lens;
- overseeing the spending of a (small) activity budget for partner support & research.

PERSON SPECIFICATION

Most importantly, every individual at Oxfam International Secretariat needs to be able to:

- Live our values of **INCLUSION, ACCOUNTABILITY, EMPOWERMENT, COURAGE, SOLIDARITY and EQUALITY**
- Ensure you commit to our **ORGANIZATIONAL ATTRIBUTES** (including adhering to the Code of Conduct):

1. Be committed to our **feminist principles**, and to applying them in your day-to-day behaviour and your work. Be ready to keep learning, with accountability to those who experience oppression as a result of their identities, such as their gender, race/ethnicity, disability, class, or LGBTQIA identity."

2. Be committed to undertaking Oxfam’s safeguarding training and adhering to relevant policies, to ensure all people who come into Oxfam are as safe as possible.

EXPERIENCE, KNOWLEDGE & COMPETENCIES

ESSENTIAL

- Self-Awareness
- Systems Thinking
- Influencing
- Enabling

In addition:

- Experience in the development sector, preferable on aid and finance for development.
- Excellent understanding of the OECD and its processes.

- Track record in planning and implementation of influencing strategies, with an ability to develop and lead others to deliver strategic outputs.
- Demonstrated delivery of policy development and advocacy results in an international context.
- Experience in working with colleagues and civil society partners across multi-cultural environments.
- Well-developed interpersonal and team skills and proven ability to be flexible and sensitive in demanding situations.
- Excellent ability to work independently.
- Excellent level of written and spoken English, very good level of written and spoken French.
- Adherence and commitment to Oxfam values.

Desirable

- *Fluency in French*

SAFER RECRUITMENT: Oxfam is committed to preventing any type of unwanted behavior at work including sexual harassment, exploitation and abuse, lack of integrity and financial misconduct; and promoting the welfare of children, young people and adults. Oxfam expects all staff and volunteers to share this commitment through our code of conduct. We place a high priority on ensuring that only those who share and demonstrate our values are recruited to work for us. Offers of employment will be subject to satisfactory references and appropriate screening checks, which can include criminal records and terrorism finance checks.